



Delray Beach Housing Authority

MARCH 17th, 2021

REGULAR BOARD MEETING **MINUTES**

I. CALL TO ORDER

Meeting called to order at 4:03 PM

II. ROLL CALL

Dr. Jesse Saginor – Present via Zoom

Ezra Krieg- Present via Zoom

Krystina Buckley- Present via Zoom

Marcus Metcalf – Present via Zoom

James Hiler- Present via Zoom

Ivan Gomez – Present via Zoom

Robert Townsend-Absent

The Chairman stated that the roll call reflected all active and current members of the Delray Beach Housing Authority Board of Commissioners.

III. APPROVAL OF AGENDA

At this time, the President asked the chairman to amend the agenda to place Section 8 FSS Coordinator report to the consent agenda and remove Accounting Department Update from the agenda. A Motion to approve the amended Agenda placing Section 8/FSS Coordinator to the consent agenda and removing Accounting Department Update from the agenda was made by Commissioner Krieg. The Motion was seconded by Commissioner Metcalf. All in Favor. Motion passed.

IV. APPROVAL OF THE MINUTES OF FEBRUARY 17th, 2021

A Motion to approve the minutes of February 17th, 2021 was made by Commissioner Metcalf. Motion was seconded by Commissioner Krieg. All in favor. Motion Passed.

V. RECOGNITION OF VISITORS

In attendance was Tina Pugliese -Public Relations Personnel for DBHA.

VI. PUBLIC COMMENTARY

NONE

VII. CONSENT

A Motion to approve the consent agenda consisting of Section 8/ FSS Coordinator report was made by Commissioner Krieg. The Motion was seconded by Commissioner Gomez. All in favor. Motion Passed.

VIII. CORRESPONDENCE

PHADA ADVOCATE VOLUME 36 NUMBER 5 was included for review. The president informed the board that there were some very informative articles included that were covid-19 related and she recommends them to read.

IX. OLD BUSINESS

**A. President/CEO Report
Staff Update**

The CEO stated she was happy to report that all staff members who had tested positive for COVID-19 had returned to work remotely.

PHADA's Advocacy and support for vaccine distribution to HUD sites

The President stated that in previous meetings Commissioner Krieg had shared concerns about PHADA's involvement in the support of Housing Authorities and advocacy for the elderly low-income housing communities in enabling site access to the Covid-19 vaccine. As an update PHADA has confirmed to be actively involved on behalf of all PHA's and in partnership with other organizations in the housing industry. She presented a letter of support dated March 1, 2021 which was sent from PHADA to the Department of Housing and Urban Development and the CDC requesting support to facilitate onsite clinics to high-risk communities who were left behind as a result of the pandemic.

Commissioner Krieg and Saginor expressed that that was great to hear.

DBHA success in securing the distribution of the COVID-19 vaccines for the elderly residents at Lake Delray Apartments and the Courts at Village Square

The CEO reported that with the collaborative efforts made with the Florida Office of Emergency Management, Commissioner Frankel, Board of commissioners and staff over 260 residents had been vaccinated with the first dose of the Pfizer vaccine. She stated that the CDR clinic was scheduled to return to both sites on March 24th, 2021 to administer the second dose of the vaccines.

The CEO expressed a heartfelt thanks to Commissioners Ezra Krieg, Ivan Gomez and Krystina Buckley for their unified efforts and support in getting this done.

Status of HUD Voucher Management System monthly report

The CEO reported that an estimated report had been submitted to the VMS Voucher Management System on February 21st, 2021 for the month of January and approved by the Financial Management Center. The report includes all HAP expenses, the voucher and project-based utilization report and all other HCV related expenditures for the month.

Financial Date Schedule-FDS Report for fiscal year end 2020

The CEO reported that the FDS report for fiscal year ended 2020 was submitted to HUD/REAC on March 10th, 2021 for review and approval. She explained that the FDS report is a report that is created by HUD to standardize the financial information reported Public Housing Authorities to HUD's real estate assessment center (REAC). REAC then uses the FDS report to analyze the PHA's financial data in conjunction with other performance measures such as PIC and VMS to help ensure success of PHA managed programs.

X. NEW BUSINESS

Resolution 2021-02 Approving the Operating Budget for Fiscal Year Ending March 31st, 2022.

The CEO presented the proposed budget to the board of commissioner for review, she read the resolution and recommended board approval. Commissioner Gomez asked if there was any new stimulus from the newly signed package if the budget would be amended to reflect, the CEO responded to say the budget would be amended if additional funds were provided however, she was not sure that more funds would be provided, they would most likely provide additional vouchers.

A Motion to approve Resolution 2021-02 approving the operating budget for the fiscal year ending March 31st, 2022 was made by Commissioner Gomez. Motion was seconded by Commissioner Buckley. All in favor. Motion Passed.

XI. COMMENTS

Commissioner Gomez recognized the exceptional work that the CEO did to secure vaccines for the elderly. He stated that he was proud of her hard work and effort. He also stated that some cities had received funding and inquired if there was anyway that the Housing Authority could benefit from the funds that were available. Commissioner Krieg responded that there was 45 million dollars designated rental assistance and utility assistance. The CEO said that city employees were being helpful in getting residents to qualify for the rental and utility assistance that was available.

Commissioner Buckley said we should provide some support to families to assist them in applying for the assistance that is available, she said reaching out and informing the residents about the programs would be good.

Commissioner Saginor expressed thanks to the CEO and fellow commissioners for their efforts in securing the vaccines for residents. He also thanked staff for getting the budget together in such a stressful time he encouraged staff to continue to keep up the good work. Commissioner Krieg stated that he was excited with all the accomplishments of the Housing Authority and he was also proud of the CEO he stated she should take a bow.

XII. ADJOURNMENT

A Motion to adjourn was made by Commissioner Buckley. Motion was seconded by Commissioner Gomez. All in Favor. The meeting was adjourned at 4:51 pm